Installing Reckon Accounts Business 2018 (R2.1)

This document intends to guide you through updating your Reckon Accounts Business R2 to **2018 Release 2.01** on your Computer.

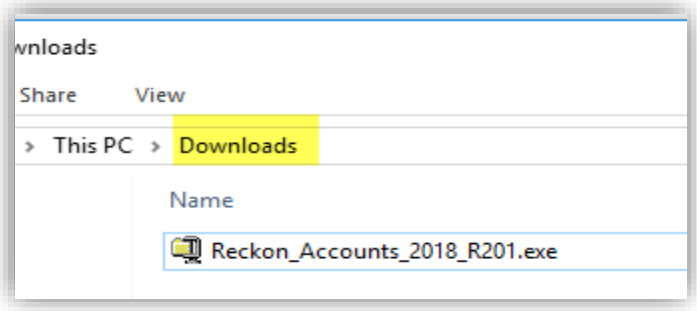
Before beginning this update process, we strongly suggest that you read the information below:

IMPORTANT!

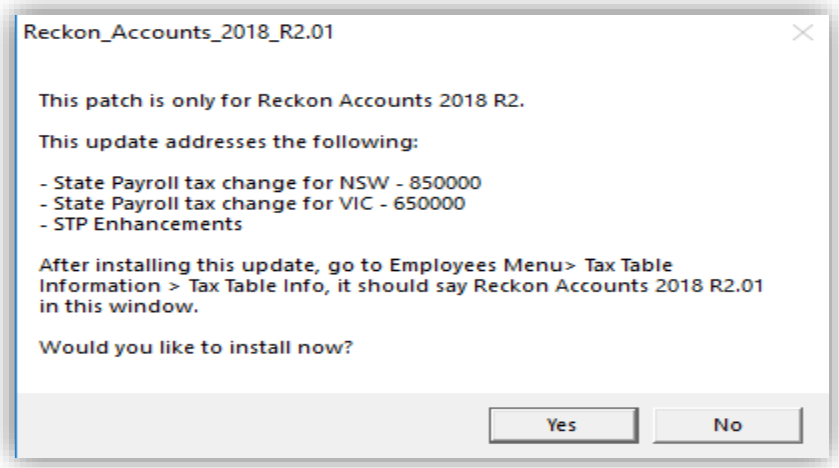
1. **Reckon Accounts Business Update R2.1 does not require you to upgrade your data file again. This patch update contains the changes for State Payroll Tax Threshhold for 2018/19 and some STP enhancements.**
2. **The Reckon Accounts Business 2018 Release 2.1 addresses the following:**
    - State Payroll tax change for NSW - $850,000
    - State Payroll tax change for VIC - $650,000
    - STP Enhancements:
        - Fix for Deduction not reporting as Fees and Worlplace Giving
        - Fix for Single Touch Payroll Lodgement Window does not display previous payrun (for 100 employees and above)
        - Fix for Final Pay showing 'No' for a terminated employee when creating a Update Event.

STEPS TO UPDATE

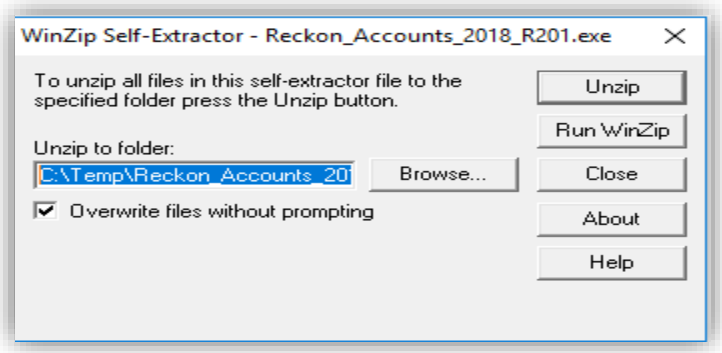
1. Create a backup of your company file and close Reckon Accounts.
2. Click Here download the Reckon Account Business R2.1.
3. Go to where you have saved the installer and double-click to open.



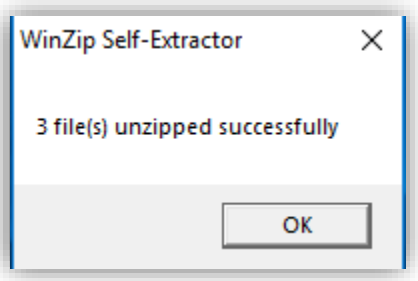
4. The message below will open, click YES.



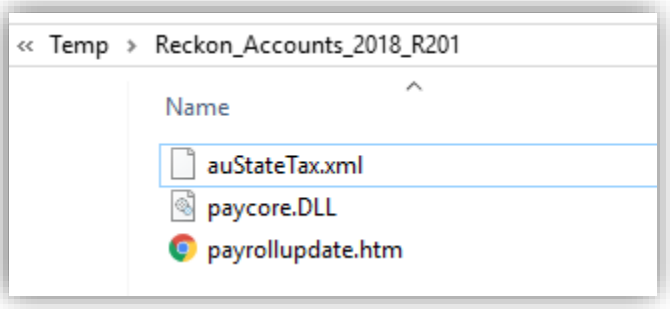
5. The Self-extracting window will open and will unzip the update in the **C:\Temp\Reckon_Accounts_2018_R201** folder.
6. Click **Unzip**.



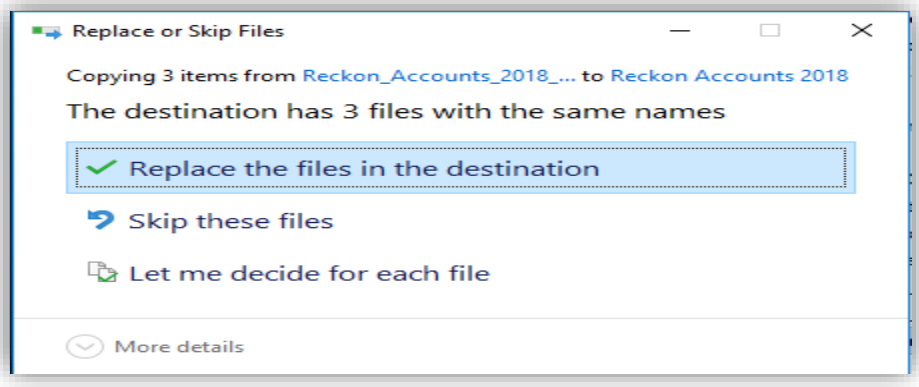
7. Click **OK** on the WinZip Self-Extractor.



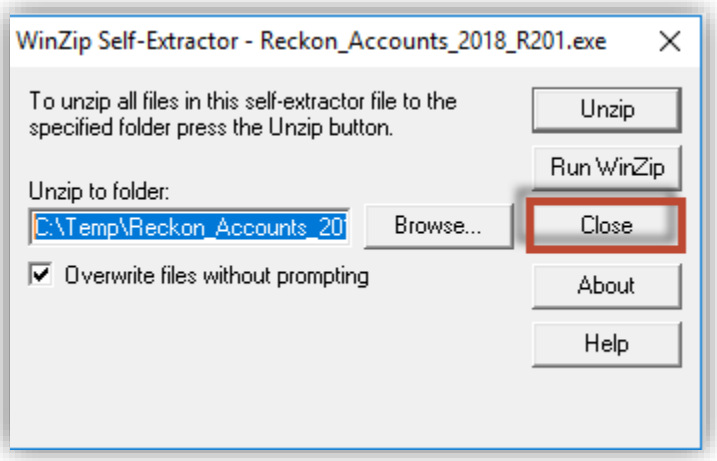
8. It will unzip the following files



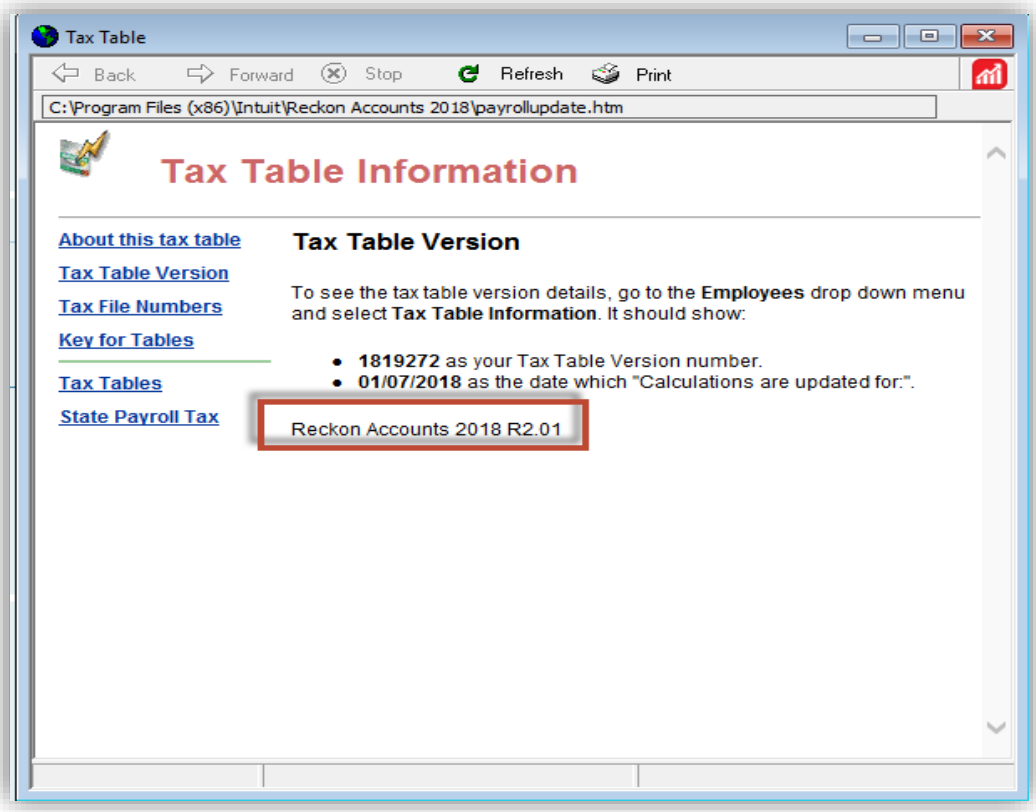
9. **Copy (CTRL+C)** these files and navigate to Reckon Accounts 2018 Installation folder
   LOCATION:
   64 bit: C:\Program Files (x86)\Intuit\Reckon Accounts 2018
   32 bit: C:\Program Files\Intuit\Reckon Accounts 2018
10. **Paste (CTRL+V)** the files in the Installation folder.
11. Depending on what Windows you are using, you will get a warning message to either delete or replace the same existing files in the installation folder. > Click Replace the files in the destination or delete the existing files



12. Make sure to click **Close** the Winzip Self-Extracting window.



13. Open Reckon Accounts and click the **Employee Menu** > click **Tax Table Information**
14. The **Reckon Accounts Tax Table Information** window will open, click **Tax Table Info** button
15. You will now see the new version "**Reckon Accounts 2018 R2.01.".** You have successfully updated your Reckon Accounts Business Software.

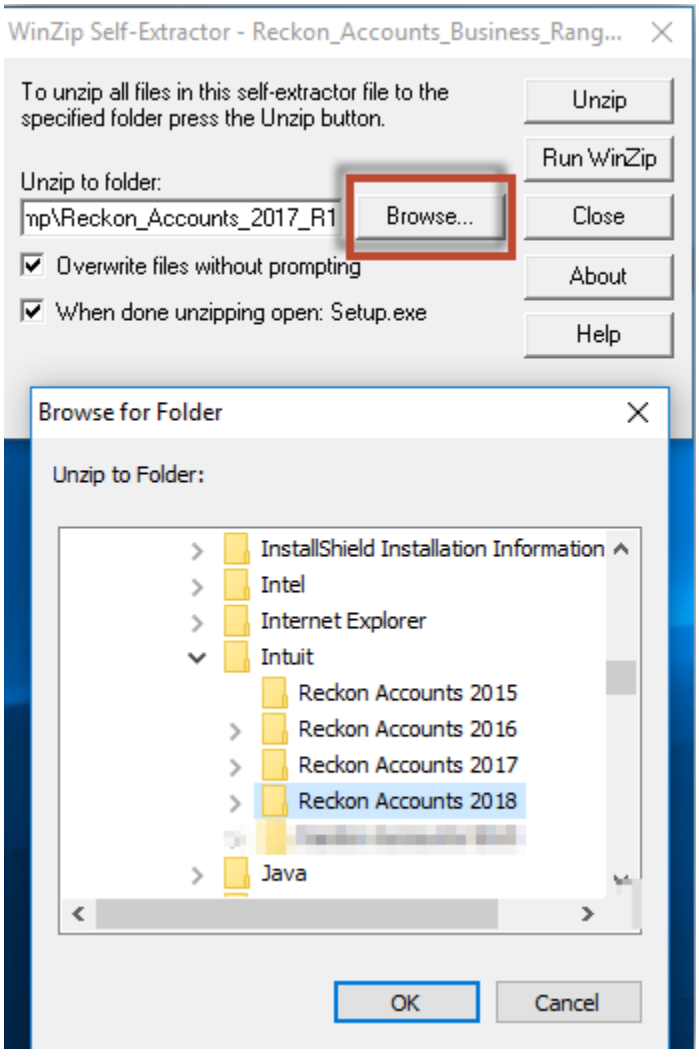


NOTE:
You can also navigate directly to the Reckon installation folder by clicking the Browse button on the Winzip Self-Extractor window to update Reckon Accounts Business 2018 R2.

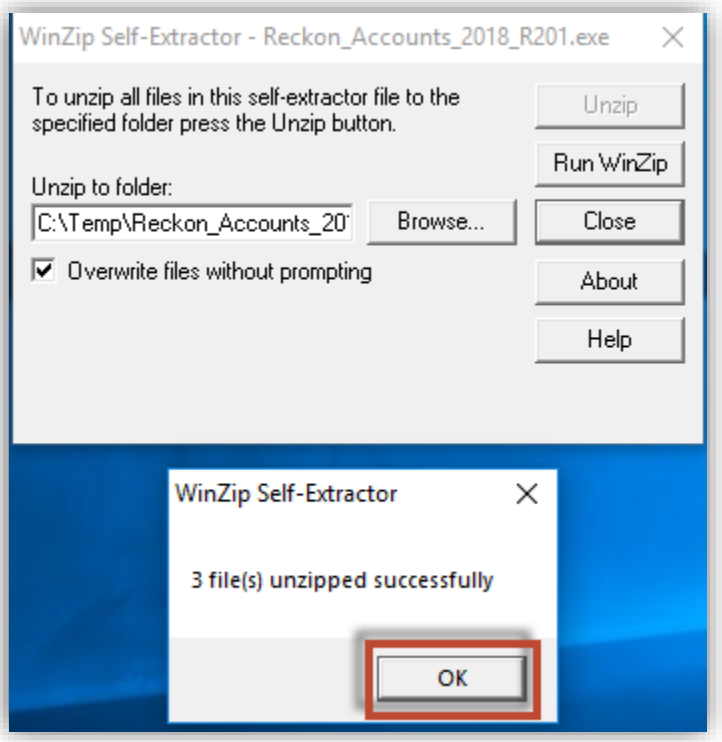
1. Close Reckon Accounts
2. Double click the Reckon Accounts R2.01 Installer
3. On the Winzip, Self-Extractor window click the **Browse** button and look for the directory below:

LOCATION:

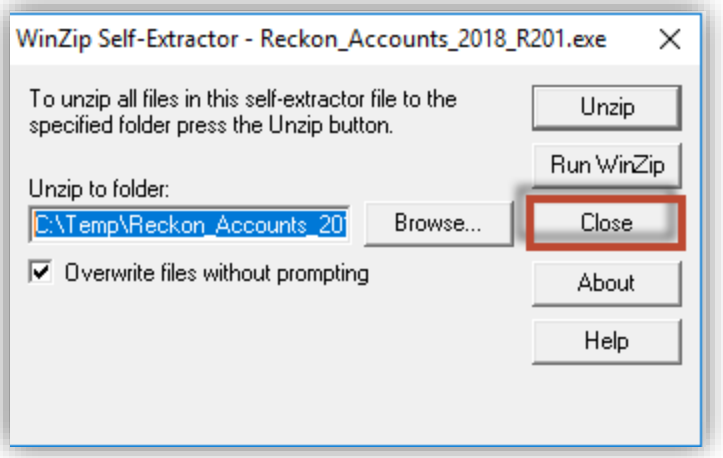
64 bit: C:\Program Files (x86)\Intuit\Reckon Accounts 2018
32 bit: C:\Program Files\Intuit\Reckon Accounts 2018



4. Click **OK** on the confirmation message.



5. Then Click **Close**.



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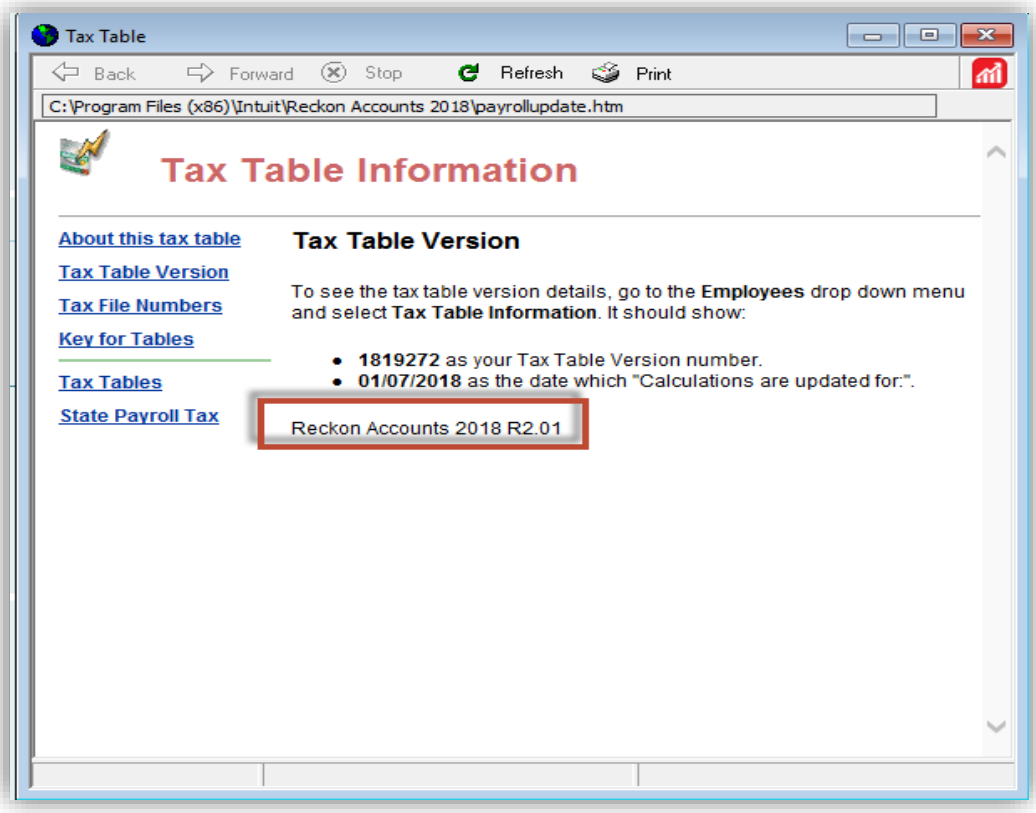
Tax Table
Back
Forward
Stop
Refresh
Print
C:\Program Files (x86)\Intuit\Reckon Accounts 2018\payrollupdate.htm
Tax Table Information
About this tax table
Tax Table Version
Tax File Numbers
Key for Tables
Tax Tables
State Payroll Tax
Tax Table Version
To see the tax table version details, go to the Employees drop down menu and select Tax Table Information. It should show:
1819272 as your Tax Table Version number.
01/07/2018 as the date which "Calculations are updated for:".
Reckon Accounts 2018 R2.01